

VOLUNTEER CENTRE EDINBURGH
REPORT AND FINANCIAL STATEMENTS
for the year ended 31 March 2023

Charity number: SC029681
Company number: SC202631

VOLUNTEER CENTRE EDINBURGH

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VOLUNTEER CENTRE EDINBURGH

DIRECTORS' ANNUAL REPORT

for the year ended 31 March 2023

The Directors, who are also trustees for the purposes of charity law, are pleased to present their report and accounts for the year ended 31 March 2023.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Purposes

The purposes of Volunteer Centre Edinburgh as set out in its governing document are:

“To promote the advancement of education, the furtherance of health and the relief of poverty, sickness and distress by the promotion of voluntary service and the development of volunteering within the area of the City of Edinburgh and elsewhere”

Our vision is for Edinburgh to be the premier city for volunteering in the UK. A city where the positive impact of volunteering is universally valued and respected, and where everyone, regardless of their background or situation has the opportunity to contribute as active citizens and volunteers.

Our Purpose/Mission

To build strong social connections, reduce inequalities and support vibrant communities through volunteers and volunteering activities.

Our priorities (what we do)

- Volunteer brokerage - recruitment and placement.
- We help people volunteer for personal development.
- We help people stay connected and participate.
- We help build stronger communities and challenge inequalities.
- We support organisations to offer a quality volunteering experience.
- We respond to need and support the city's resilience.
- We influence and inform public policy on volunteering.
- We innovate and develop new models of volunteer engagement.
- We celebrate the contribution and impact of volunteers in Edinburgh

VOLUNTEER CENTRE EDINBURGH

DIRECTORS' ANNUAL REPORT

for the year ended 31 March 2023

OBJECTIVES AND ACTIVITIES (cont)

Our guiding principles and beliefs (our values)

We believe

- in freedom of choice and that volunteering is always an act of free will.
- that purposeful, meaningful activity is transformative for individuals.
- that everyone should have an opportunity to make a positive difference.
- that volunteering is about quality relationships.
- that volunteering is a broad spectrum, from active citizenship and community participation to regular, formal volunteering.
- that we must strive to be well-governed and a great place to work or volunteer.

Our Outcomes (the difference we aspire to make)

- More people in Edinburgh volunteer and/or are involved in their community.
- The diverse communities of Edinburgh are reflected in volunteering.
- Good quality volunteering experiences are provided by organisations.
- Volunteering and active citizenship in all its forms is supported and encouraged by local and national policy.

ACHIEVEMENTS AND PERFORMANCE

Volunteer brokerage - recruitment and placement

The financial year saw a continuing increase in the number of customer visits to our main office. While this has not yet returned to pre-pandemic levels, it is increasing quarter on quarter and is no doubt assisted by the completion of Trams to Newhaven works on Leith Walk.

Online activity, in the form unique web visitors searching for opportunities, continued to increase, up 6% on the previous financial year at 91,997 unique visitors.

Available opportunities increased slightly with an average of 444 available across the four quarters. 129 new volunteer involving organisations registered with us during the financial year.

Outreach at events and fairs returned to more normal levels in this financial year with 467 people being engaged with in the community.

Our two large events were both very successful. In June our Inspiring Volunteers Awards, supported by the Lord Provost, saw 77 individuals and teams receive awards.

In September we once again held our Volunteer Recruitment Fair with 56 organisations represented and 800 members of the public visiting through the day.

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DIRECTORS' ANNUAL REPORT

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ACHIEVEMENTS AND PERFORMANCE (cont)

At the end of March 2022, Volunteer Edinburgh and our TSI partner EVOC were asked by the City of Edinburgh Council to join a multi-agency working group to support the city's response to the war in Ukraine. In anticipation of the arrival of displaced Ukrainian nationals arriving in Edinburgh, including under the Scottish Super Sponsor Scheme, within 10 days of being asked we were able to start to deploy teams of volunteers at Edinburgh Airport to help welcome and direct arriving displaced Ukrainians. Through the financial year 1055 volunteers gave 6363 hours of volunteering over 1820 shifts at the Airport and a further 138 hours of volunteering at Edinburgh Waverly Station.

In addition to the Airport welcome, during the first few months of the financial year we were involved in helping deliver Edinburgh's humanitarian response. This included the sourcing, packing and delivery of 1548 backpacks with basic supplies, the sourcing and distribution of 3600 SIM cards as well as donated mobile phones and laptops. As the Ukraine crisis evolved we continued to work closely with CEC and others. We successfully secured funding from Scottish Government to enable us to recruit a Ukrainian national to support our Ukraine work including the provision of conversation café's to help people with language skills, providing volunteer support to the Association of Ukrainians in GB and supporting displaced Ukrainians to access our employability service and find suitable volunteering roles.

In July we were contracted by the Royal Highland Show to deliver their volunteer programme. 130 volunteers worked in 6 hour shifts over the four days of the show. They welcomed and guided visitors to the show ground, donating 780 hours of volunteering.

In September, following the death of HM Queen Elizabeth II, we onboarded 200 volunteers (starting 1900hrs Friday 9th), deploying them on 300 shifts over the 31 hours of the Vigil Queue, for viewing of Her Majesty's coffin while at rest in St Giles Cathedral. A total of 1130 hours of volunteering took place plus VE management time.

Community Taskforce Volunteers (CTV) programme continued to provide vital support to people in Edinburgh who require short term assistance but do not have access to familial or friend support. In total 4,138 tasks were undertaken by 266 volunteers during the financial year, ranging from shopping to dog walking to supporting NHS Vaccination Clinics.

Volunteering for personal development

Our Health and Wellbeing Service provided light touch support to 453 clients, with a further 93 receiving intensive support. Mental health continues to be the main barrier to participation for clients. The team also provided 121 support sessions to volunteer involving organisations. Volunteer destinations for Health and Wellbeing clients continue to reflect the wide spectrum of opportunities available to the public, demonstrating that this is not a restricted service with "ring fenced" opportunities for people who require some support. This remains a key principle for us in addressing inequalities.

VOLUNTEER CENTRE EDINBURGH

DIRECTORS' ANNUAL REPORT

for the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE (cont)

A pool of 8 volunteer buddies provided invaluable bespoke support which enables clients to familiarise and settle in new volunteer roles. Without their contribution we know that volunteering would be an impossibility for some individuals. The value of buddies for VIOs (Volunteer Involving Organisations) is equally positive. Many VIOs lack capacity to consider offering a role to someone who requires support, so the presence of a buddy opens opportunities which would otherwise be unavailable. Buddying is now an essential part of our delivery model, benefiting individuals who are hardest to place, but absorbing this into our core service has created significant additional work.

Our employability service supported 98 individuals and had 70 new engagements. 25% of the case load was made up of displaced Ukrainian people. 23 individuals took part in our MAP employability course.

“Bespoke Youth Volunteering” pilot (funded by No One Left Behind/Edinburgh Young Peoples Guarantee 2022-23) engaged 26 young people over 12 months. All were directed to us by schools, CAMHS, family contacts or other voluntary organisations. 70% progressed to volunteer roles. Others progressed to alternative positive destinations. A couple disengaged completely. Of those who volunteered, all gave compelling stories of the difference volunteering made to their lives. School staff, family members and support workers were highly positive.

We issued 604 Saltire certificates for volunteering by young people.

Helping people stay connected and participating

- The Volunteer Hub at the Royal Edinburgh Hospital continued to involve both public and patient volunteers in activities that promote recovery and improve the hospital community and environment.
- The year included many post-lockdown milestones including the return of therapists, volunteers on acute wards, group activities involving mixed wards, “personal” activities such as manicure and beauty, and the end of the Covid shopping service. This represents an entire return to a relationship-based model of volunteering within the hospital.
- In total 2,637 volunteering hours were created.
- On average, 62 activities per week were supported by volunteers, all tailored to the individuals involved. 111 regular activities were supported across a range of wards within the hospital.
- Training and support of public volunteers remains a priority and requires high levels of time and resources but is a sound investment in developing the future workforce of the NHS and social care services. We estimate a financial value of between £8.5k to £16k of training provided, based on current commercial and voluntary sector rates.
- An additional 196 hours of individual coaching was provided.

As at March 2023, five public volunteers were involved at supported accommodation sites St. Stephen’s Court and Firrhill. Volunteers are well-received by supported people, who themselves are engaged in a range of volunteering and pre-volunteering activities, both individually and in groups. Through this, supported people build foundation skills and become more connected to wider society.

VOLUNTEER CENTRE EDINBURGH

DIRECTORS' ANNUAL REPORT

for the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE (cont)

Building stronger community and challenging inequalities

Equality and Rights Network

EaRN membership has continued to increase with several new organisational members joining the Network. Work continued to support the City of Edinburgh Council with ongoing engagement on their Equality and Diversity Outcomes 2021-2025, with several meetings and events taking place.

In partnership with Volunteer Glasgow, EaRN developed a new training course for the national Third Sector Human Rights and Equalities project on taking a human rights and equalities first approach to volunteering. Alongside continued EaRN representation in the community planning system, EaRN joined the Women's Safety in Public Places Community Improvement Partnership and was on the steering group of the Edinburgh Community Climate Fund, a participatory budgeting exercise distributing £140,000 to local organisations. A further two rounds of the popular *Building Diversity into Volunteering* course were delivered. Two new volunteers joined the project, assisting with administration and communications including social media, newsletters and new website resources.

Helping organisations work better with volunteers

Our volunteerwiki, the online resource for volunteer managers, saw an incredible 124% increase in unique users, with 12,304 unique users accessing 20,602 page views, an increase of 87%. With content being added or updated constantly volunteerwiki is cementing its place as Scotland's first port of call for best practice advice on volunteer management. In addition 400 volunteer involving organisations received bespoke advice and support with their volunteer management.

Core Skills in Volunteer Management training continued to be delivered online, following positive feedback from participants, with 43 volunteer managers being trained. An additional 63 individuals attended our other training courses. Due to the intensity of our Ukraine and Operation Unicorn responses we were unable to run as many Inspire, peer support sessions, correspondingly there was a slight decline compared to the previous year of Volunteer Managers attending these sessions at 43.

Influencing and informing public policy on volunteering

As a partner in Edinburgh's Third Sector Interface, we continued to be actively involved in the city's community planning structure and represent the Equalities and Rights Member on the Edinburgh Partnership Board.

Work on the Volunteering and Active Citizenship Strategy continued, reflecting an altered landscape post-pandemic and the publication of Scottish Government's Volunteering For All Action Plan.

The senior management team closely supported our TSI partner EVOC in its delivery of an ambitious and innovative Community Commissioning model for the Communities Mental Health and Wellbeing Fund.

VOLUNTEER CENTRE EDINBURGH

DIRECTORS' ANNUAL REPORT

for the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE (cont)

Our volunteers

Volunteers remain front and centre in the organisation, being involved in a diverse range of roles across the organisation and making a core contribution to how we run projects and services. This can be seen throughout this Report and was evident in our delivery of the volunteering programme at the Royal Highland Show, supporting the vigil queue following the death of HM Queen Elizabeth II, and in our activities to welcome and support displaced Ukrainians in Edinburgh.

Across the organisation volunteers contributed around 16,050 hours, a drop of 16% compared with the previous year. 11,988 of these hours were contributed by Community Taskforce volunteers. The total can be valued as an in-kind contribution of approximately £263,800, based on Edinburgh's median hourly wage of £16.44 per hour (ONS provisional figure for 2022).

FINANCIAL REVIEW

The charity generated a surplus for the year of £55,803 (2022: surplus of £4,781). The total income amounted to £878,113 (2022: £722,469), of which £623,367 (2022: £523,755) was related to restricted projects and £254,746 (2022: £198,714) to unrestricted funds. At the balance sheet date the unrestricted reserves were £465,147 (2022: £426,164), including designated funds of £228,426 (2022: £222,791), with £45,715 (2022: £28,895) in restricted funds.

Volunteer Edinburgh continues to rent self-contained office space, basement storage area and other desk space, providing sources of income that are part of the organisation's business plan to maintain financial viability.

Principal funding sources

The majority of the charity's income comes from grants and contracts from public sector sources.

Reserves policy

The Directors are of the opinion that an acceptable level of free reserves is between 2.5 and 3 months' expenditure. Free reserves provide working capital to cover cash flow requirements caused by delays in the receipt of funding, or to cover unexpected expenditure, for example on maintaining the building.

If reserves fall below 2.5 months' expenditure, or are forecast to do so, the board will review the budget and financial forecasts and take measures as necessary to increase income or reduce expenditure.

Based on the 2022-23 budget this represents a fund of between £188k to £226k.

At £236,721 unrestricted free reserves with revised designations, will be 'within the acceptable range'. The trustees are of the opinion that in the current operating environment this is justified.

VOLUNTEER CENTRE EDINBURGH

DIRECTORS' ANNUAL REPORT

for the year ended 31 March 2023

Risk management

The trustees monitor the organisational risk register throughout the year and have a risk management framework in place. Risks are categorised as Financial, Operational, External and Governance. A risk profile is created for each category and the probability and severity of each risk item is assessed and recorded. In order to manage risks effectively, mitigating actions or plans are identified where appropriate, and owners are assigned to each action/plan. Each risk category is evaluated over the course of the year.

The most significant risks identified by the trustees are those categorised as financial and operational.

The charity must maintain income, cash flow and reserves in order to repay its property loan and to fulfil its aims. The trustees have identified a need to diversify income away from public sector sources. To mitigate risk, we aim to maintain three months' free reserves and seek additional sources of income, including income generated from the property.

The risk of holding inadequate insurance is mitigated by an annual check of the policy cover against the charity's needs.

The risks to the charity's reputation through inappropriate volunteer placements is significant, and each volunteer placement is risk assessed. Staff training is in place to reduce the likelihood of this occurring.

The trustees aim to ensure the charity can deliver a good service to its clients and partners if a major event causes disruption. For this reason, the business continuity plan is updated at least annually, as well as on an ad hoc basis.

Between meetings the board receives ad hoc updates from the senior management team on operational risks, including updates on higher risk service delivery areas.

Sub committees of the board operated to advise and make recommendations to the Board of trustees on the following areas: Finance Subgroup – all finance matters; Property Income Subgroup – use and ownership of the building; Premises Repairs Subgroup – building repairs and maintenance.

PLANS FOR FUTURE PERIODS

Following on from Scottish Government's 2016 review of TSIs and subsequent wide consultations The Third Sector Interface Outcome Framework was launched in November 2018. This framework has a particular focus on outcomes and is aligned with the National Performance Framework in order to support organisations to respond flexibly to local circumstances and help improve outcomes. Following its publication Edinburgh TSI partners undertook a review of our outcomes ensuring that we meet the key objectives laid down by Scottish Government. This in turn led to the development of a logic model work plan. Volunteer Edinburgh's short-term outcomes were already heavily aligned to the outcomes articulated by Scottish Government.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Volunteer Centre Edinburgh (VCE) is a company limited by guarantee (No. SC202631) governed by its Memorandum and Articles of Association and is recognised as a Scottish charity (No. SC029681).

VOLUNTEER CENTRE EDINBURGH

DIRECTORS' ANNUAL REPORT

for the year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT (cont)

Appointment of Directors

The maximum number of Directors is twelve. It was agreed by Special Resolution at the 2021 AGM that all twelve may be Member Directors, drawn from and elected by the membership of the organisation. Previously this number was eight. There can be up to four Appointed Directors, who are appointed by the current Directors during the year and annually at the first Board meeting after the AGM. Appointments are determined by the skills gaps on the Board.

Directors' induction and training

A comprehensive induction pack is given to all trustees. Individual training needs of trustees assessed at recruitment and periodically. The Board Development plan is set and reviewed by the board on an ongoing basis.

The board carried out a skills audit towards the end of the previous financial year, with the aim of identifying what skills, knowledge and experience already exist on the board and what, if any, are missing. The results of this fed into trustee recruitment during 2022/23.

Organisational structure

Trustees (Directors) take overall financial and strategic planning responsibility. The operational management is delegated to staff. A three-yearly development plan is developed by trustees and staff. Annual work plans are developed by staff. The trustees are responsible for recruiting senior members of staff, overseeing organisational restructuring and risk assessment.

The trustees have a governance protocol and scheme of delegated authority. In some situations, responsibility and authority for decisions will be delegated to committees and working groups and/or the Convenor and Treasurer.

Pay and Remuneration of Key Personnel

The directors consider that the key management personnel of the charity, in charge of directing and controlling, running and operating the charity on a day to day basis, comprise the board of directors, who are the charity's trustees, and the senior management team. All directors are volunteers and no director received remuneration in the year. Details of directors' expenses are disclosed in note 8 to the accounts.

The contractual pay of senior staff is reviewed on an ad hoc basis. This last took place in 2016, when there was a restructuring of the senior management team.

Third Sector Interface

Volunteer Centre Edinburgh is part of the Edinburgh Third Sector Interface, a strategic and operational partnership with EVOC and ESE. Collectively we support and develop a strong Third Sector in Edinburgh; deliver volunteering and social enterprise development; and build Third Sector relationships with community planning.

The Edinburgh TSI received £326,400 from the Scottish Government in financial year 2022-23 to fund its core activities. A small proportion of the grant funds collaborative work and the remainder is disbursed to the three TSI member organisations.

VOLUNTEER CENTRE EDINBURGH

DIRECTORS' ANNUAL REPORT

for the year ended 31 March 2023

Reference and administrative information

Charity Name Volunteer Centre Edinburgh (also known as "Volunteer Edinburgh")

Charity Registration Number SC029681

Company Registration Number SC202631

Directors	John Lawrie	Convenor
	Albert Paterson	Vice Convenor (Resigned 4 October 2022)
	Laura Morrison	Vice Convenor as at 4 October 2022
	Mike Reid	Treasurer
	Edward Hibbert	
	Karen Filsell	
	Rebecca Neish	Resigned 13 June 2023
	Tanya Howden	
	Una Phelan	
	Bethany Biggar	Appointed 30 August 2022
	Louise Henderson	Appointed 30 August 2022
	Myles Grima	Appointed 30 August 2022
	Iain Templeton	Appointed 4 October 2022

Company Secretary Yvonne Caplan

Key Management Personnel	Paul Wilson	Chief Executive
	Yvonne Caplan	Finance Manager
	Marion Findlay	Director of Services

Principal Office and Registered Office 222 Leith Walk
Edinburgh EH6 5EQ

Senior Statutory Auditor Kevin Cattanach

Independent Auditors Whitelaw Wells
Statutory Auditor
9 Ainslie Place
Edinburgh, EH3 6AT

Bankers Unity Trust Bank
PO Box 7193
Planetary Road
Willenhall, WV1 9DG

Solicitors	Dentons UK LLP	Davidson Chalmers LLP
	Quartermile One 12 Lauriston Place Edinburgh, EH3 9EP	12 Hope Street Edinburgh EH2 4DB

VOLUNTEER CENTRE EDINBURGH

DIRECTORS' ANNUAL REPORT

for the year ended 31 March 2023

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Directors are responsible for preparing the Directors' Annual Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year that give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed; subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charitable company will continue on that basis.

The Directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities & Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The Directors are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


The Directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the Directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by and authorised for issue by the board of directors on 29 August 2023 and signed on their behalf by:-



John Lawrie
Director

VOLUNTEER CENTRE EDINBURGH

INDEPENDENT AUDITOR'S REPORT TO THE DIRECTORS AND MEMBERS

FOR THE YEAR ENDED 31 MARCH 2023

Opinion

We have audited the accounts of Volunteer Centre Edinburgh (the charitable company) for the year ended 31 March 2023, which comprise the Statement of Financial Activities (incorporating the Income and Expenditure Account), the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Accounting Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs UK) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' (who are also the directors of the company for company law purposes) use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

VOLUNTEER CENTRE EDINBURGH

INDEPENDENT AUDITOR'S REPORT TO THE DIRECTORS AND MEMBERS

FOR THE YEAR ENDED 31 MARCH 2023

We have nothing to report in this regard.

Opinions on matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report, prepared for the purposes of company law and included in the report of the trustees, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report, included with the report of the trustees, has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report, included in the report of the trustees.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006, Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept; or
- The financial statements are not in agreement with the accounting records; or
- Certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report, included within report of the trustees, and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

VOLUNTEER CENTRE EDINBURGH

INDEPENDENT AUDITOR'S REPORT TO THE DIRECTORS AND MEMBERS

FOR THE YEAR ENDED 31 MARCH 2023

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Irregularities that result from fraud are inherently more difficult to detect than irregularities that result from error.

From enquiries of those charged with governance, it was determined that the risk of material misstatement from fraud was low with little scope for fraud to occur. Our audit testing is designed to detect material misstatements from fraud where there is not high level collusion.

Our audit testing was designed to detect material misstatements from other irregularities that result from error where there is not high level concealment of the error. In this regard the following audit work was undertaken: applicable laws and regulations were reviewed and discussed with management; senior management meeting minutes were reviewed; internal controls were reviewed; and journals were reviewed. From this audit testing it was determined that the risk of material misstatement in this regard was low.

We performed income and expenditure testing which was designed to identify any irregularities as a result of mistakes or human error. From this audit testing it was determined that the risk of material misstatement in this regard was low.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and the trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005, regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Kevin Cattnach

Senior Statutory Auditor

for and on behalf of Whitelaw Wells, Statutory Auditor

Whitelaw Wells is eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

9 Ainslie Place

Edinburgh EH3 6AT

29 August 2023

VOLUNTEER CENTRE EDINBURGH

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2023

		Unrestricted		Restricted	2023	2022
	Notes	General Funds	Designated Funds	Funds	Total	Total
		£	£	£	£	£
Income and endowments from:						
Donations and legacies	2	38,260	-	-	38,260	10,052
Investments	3	32,017	-	-	32,017	23,695
Charitable activities	4	184,469	-	623,367	807,836	688,722
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total income		254,746	-	623,367	878,113	722,469
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Expenditure on:						
Charitable activities	5	(178,862)	(36,901)	(606,547)	(822,310)	(717,688)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total expenditure		(178,862)	(36,901)	(606,547)	(822,310)	(717,688)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net income/(expenditure) for the year		75,884	(36,901)	16,820	55,803	4,781
Transfers between funds	16	(42,536)	42,536	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net movements on funds		33,348	5,635	16,820	55,803	4,781
Reconciliation of funds:						
Total funds brought forward		203,373	222,791	28,895	455,059	450,278
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total funds at 31 March 2022		236,721	228,426	45,715	510,862	455,059
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The notes on pages 17 to 31 form an integral part of these financial statements

VOLUNTEER CENTRE EDINBURGH

BALANCE SHEET

As at 31 March 2023

	Notes	£	2023 £	2022 £	£
Fixed assets					
Tangible assets	10		369,256		378,873
Investment property	11		133,520		133,520
			<hr/>		<hr/>
			502,776		512,393
Current assets					
Debtors	12	103,996		22,695	
Cash at bank and in hand			229,927		255,809
			<hr/>		<hr/>
			333,923		278,504
Creditors: amounts falling due within one year	13	(64,662)		(61,709)	
			<hr/>		<hr/>
Net current assets			269,261		216,795
			<hr/>		<hr/>
			772,037		729,188
Creditors: amounts falling due after more than one year	13		(261,175)		(274,129)
			<hr/>		<hr/>
			510,862		455,059
			<hr/> <hr/>		<hr/> <hr/>
Funds					
Unrestricted funds					
General funds	16		236,721		203,373
Designated funds	16		228,426		222,791
Restricted funds	16		45,715		28,895
			<hr/>		<hr/>
			510,862		455,059
			<hr/> <hr/>		<hr/> <hr/>

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The financial statements were approved and authorised by the Directors on 29 August 2023 and signed on their behalf by:-



Mike Reid

Director

Registered number: SC202631

The notes on pages 17 to 31 form an integral part of these financial statements

VOLUNTEER CENTRE EDINBURGH

CASH FLOW STATEMENT

For the year ended 31 March 2023

	Note	2023 £	2022 £
Cash flows from by operating activities			
Net cash provided by operating activities		(15,363)	16,653
Cash flows from investing activities			
Interest received		2,479	70
Interest paid		(17,204)	(12,526)
Rental income		29,538	23,625
Purchase of property, plant and equipment		(10,080)	(10,152)
		<hr/>	<hr/>
Cash flows provided by investing activities		4,733	1,017
Cash flows from financing activities			
Repayment of borrowings		(15,252)	(16,631)
		<hr/>	<hr/>
Cash flows used in financing activities		(15,252)	(16,631)
(Decrease)/Increase in cash during year		(25,882)	1,039
Net cash at the start of the year		255,809	254,770
		<hr/>	<hr/>
Net cash at the end of the year	18	229,927	255,809
		<hr/> <hr/>	<hr/> <hr/>
 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES			
Net movement in funds for the year		55,803	4,781
Interest from investments		(2,479)	(70)
Interest paid		17,204	12,526
Rental income		(29,538)	(23,625)
(Increase)/decrease in debtors		(81,301)	(12,035)
Increase in creditors		5,251	15,235
Depreciation charge		19,697	19,841
		<hr/>	<hr/>
Net cash provided by operating activities		(15,363)	16,653
		<hr/> <hr/>	<hr/> <hr/>

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

1. Accounting Policies

1.1 Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Volunteer Centre Edinburgh meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recorded at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The trustees consider there are no material uncertainties about the charity's ability to continue as a going concern. The trustees going concern assessment includes a period of at least 12 months from the date of signing of these financial statements. Accordingly the financial statements have been prepared on a going concern basis.

1.2 Income recognition

Donations and legacies including grants that provide core funding or are of general nature are recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies that the grant must only be used in future accounting periods, or when the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from investments, namely bank interest, is included in the year in which it is receivable.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performances conditions is recognised as earned (as the related services are provided). Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

1.3 Expenditure recognition

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. The charity is not registered for VAT and, accordingly, expenditure is shown gross of irrecoverable VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include governance costs which support the charity's programmes and activities. These costs include the expenses of Trustee meetings, the statutory audit and legal and professional fees. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 5.

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

1.4 Tangible fixed assets and depreciation

All fixed assets are initially recorded at cost with assets costing in excess of £1,000 capitalised.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:-

Freehold property	over 50 years
Capital improvements	10% straight line
Computer equipment	20% - 33.33% straight line

1.5 Investment Properties

Investment properties are included at market value at the balance sheet date. Gains and losses on revaluation are included in the Statement of Financial Activities in the year in which they arise.

1.6 Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

1.7 Pensions

The Charity operates a Defined Contributions Pension Scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the Scheme.

1.8 Fund Accounting

Unrestricted funds are incoming resources generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds are unrestricted funds that have been earmarked by the directors for a specific purpose.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure that meets these criteria is charged to the fund together with a fair allocation of management and support costs.

1.9 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.10 Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

2. Donations and legacies

	2023	2022
	£	£
Donations	37,690	9,152
Membership fees	570	900
	<hr/>	<hr/>
	38,260	10,052
	<hr/> <hr/>	<hr/> <hr/>

Income from donations and legacies was £38,260 (2022: £10,052) of which £38,260 (2022: £10,052) was unrestricted and £nil (2022: £Nil) was restricted.

3. Investment Income

	2023	2022
	£	£
Bank interest received	2,479	70
Rental income	29,538	23,625
	<hr/>	<hr/>
	32,017	23,695
	<hr/> <hr/>	<hr/> <hr/>

Income from investments was £32,017 (2022: £23,695) of which £32,017 (2022: £23,695) was unrestricted and £nil (2022: £Nil) was restricted.

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

4. Charitable activities

<u>Grants and Service Level Agreements:</u>	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Edinburgh Health and Social Care Partnership	-	85,474	85,474	79,593
CEC – TSI Core grant	-	70,907	70,907	70,907
Scottish Government – Third Sector Interface	132,872	-	132,872	133,072
Scottish Government – Third Sector Interface	2,098	-	2,098	2,106
Scottish Government – Ukraine Support	-	33,525	33,525	-
CEC - Equality & Rights Network	-	40,000	40,000	40,000
CEC - Employability Third party	-	73,224	73,224	72,520
CEC – Young Person’s Guarantee	-	65,807	65,807	2,000
CEC – EERI	-	3,000	3,000	-
CEC – Summer Excursions	-	20,000	20,000	-
Capital City Partnership- Supporting Workplace Equality	-	-	-	15,500
NHS Lothian CTV	-	55,138	55,138	55,138
NHS Lothian IT development	-	-	-	9,375
CEC – HSCP Firrhill & SSC	-	46,389	46,389	43,197
NHS Lothian REH	-	100,000	100,000	100,000
Digital Boost Development Grants	-	-	-	5,663
NHS Scotland - EARN	-	-	-	5,000
Action Earth Fund	-	-	-	1,210
One City Trust	-	10,000	10,000	-
ELHF/NHS Charities Together	-	4,998	4,998	25,000
Association of Ukraine in GB	-	8,664	8,664	-
Other grants individually less than £1,000	-	6,241	6,241	652
	-----	-----	-----	-----
	134,970	623,367	758,337	660,933
<u>Earned Income</u>				
Training, consultancy & other earned income	49,499	-	49,499	27,789
	-----	-----	-----	-----
	184,469	623,367	807,836	688,722
	=====	=====	=====	=====

Total charitable activities were £807,836 (2022: £688,721) of which £184,469 (2022: £164,967) was unrestricted and £623,367 (2022: £523,755) was restricted.

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

5. Expenditure

		Community			
	Core	Personal	devel'nt	2023	2022
	£	devel'nt	& Social	Total	Total
	£	£	£	£	£
Recruitment fair	7,686	-	-	7,686	7,138
Training provision	-	213	-	213	139
Events	871	1,357	10,105	12,333	647
<i>Support costs</i>					
Staff costs (note 9)	220,838	259,288	125,167	605,293	496,254
Staff Training & travel expenses	1,308	843	1,068	3,219	1,851
Recruitment	260	708	72	1,040	920
Premises costs	8,251	3,757	1,684	13,692	9,985
Cleaning	9,976	4,408	2,444	16,828	12,403
Repairs & maintenance	9,436	1,682	918	12,036	10,392
Roof repairs	-	-	-	-	59,052
Provision, subscriptions & Miscellaneous	6,235	1,275	5,465	12,975	6,661
Stationery & postage	1,162	1,455	465	3,082	1,758
Publicity & promotion	1,987	1,777	1,938	5,702	2,758
Telephone	5,723	5,492	1,498	12,713	13,513
Office equipment	10,021	6,732	1,654	18,407	6,869
Volunteer costs	676	1,064	26,417	28,157	6,462
Consultancy & subcontractor fees	-	-	1,920	1,920	13,398
Legal & professional fees	1,836	834	258	2,928	5,101
Bank charges	237	202	95	534	620
Finance costs	17,204	-	-	17,204	12,526
Depreciation	19,697	-	-	19,697	19,841
IT Support	10,109	8,585	2,677	21,371	24,470
<i>Governance costs</i>					
Audit fees	5,280	-	-	5,280	4,930
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	338,793	299,672	183,845	822,310	717,688
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Overheads and support costs are allocated on the basis of staff time.

Total expenditure was £822,310 (2022: £717,688) of which £215,763 (2022: £214,250) was unrestricted and £606,547 (2022: £503,438) was restricted.

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

6. Net Income/(Expenditure) for the Year

	2023	2022
	£	£
Net income/(expenditure) is stated after charging:		
Depreciation	19,967	19,841
Auditors' remuneration – audit fee	5,280	4,930
	19,967	19,841

7. Summary analysis of expenditure and related income for activities

This table shows the cost of the main activities and the sources of income that support those activities.

	Community			2023	2022
	Core	Personal	devel'nt		
	£	£	& Social	Total	Total
	£	£	£	£	£
Costs	(338,793)	(299,672)	(183,845)	(822,310)	(717,688)
Donations	7,706	-	30,554	38,260	10,052
Grants and SLA	206,377	381,058	170,902	758,337	660,933
Earned income	45,497	1,012	2,990	49,499	27,789
Investment income	32,017	-	-	32,017	23,695
	(47,196)	82,398	20,601	55,803	4,781

8. Directors' Emoluments

No directors received any remuneration and no expenses were reimbursed during either the current or previous years.

9. Employees

	2023	2022
	£	£
Wages and salaries	509,583	417,134
Social security costs	41,729	31,194
Other pension costs	53,981	47,926
	605,293	496,254

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

9. Employees cont.

The average number of employees during the year on a head count basis was as follows:

	Total Employees Average for Year	
	2023 No.	2022 No.
Administrative and support staff	3	4
Service provider staff	18	14
	21	18
	21	18

On a full time equivalent basis the average number of employees was 19 (2022: 14). The charity considers its key management personnel comprise the Chief Executive, Finance Manager and the Director of Services. The total employment benefits including employer pension contributions of the key management personal was £141,725 (2022: £135,764). One employee had emoluments of more than £60,000 in current year (2022: nil).

10. Tangible Fixed Assets

	Computer Equipment £	Property £	Capital Improve- ments £	Total £
Cost				
At 1 April 2022	24,121	358,480	114,320	496,921
Additions	10,080	-	-	10,080
Disposals	-	-	-	-
	34,201	358,480	114,320	507,001
At 31 March 2023	34,201	358,480	114,320	507,001
Depreciation				
At 1 April 2022	15,623	25,095	77,330	118,048
Charge for year	4,680	3,585	11,432	19,697
Released on disposal	-	-	-	-
	20,303	28,680	88,762	137,745
At 31 March 2023	20,303	28,680	88,762	137,745
Net Book Value				
At 31 March 2023	13,898	329,800	25,558	369,256
At 31 March 2022	8,498	333,385	36,990	378,873

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

11. Investment Property

	Investment Property £
Market value	
At 1 April 2022	133,520
Additions	-
	<hr/>
At 31 March 2023	133,520
	<hr/> <hr/>
Net book value	
At 31 March 2023	133,520
	<hr/> <hr/>
At 31 March 2022	133,520
	<hr/> <hr/>

If investment property had not been revalued it would be held at a historic cost of:

	2023 £	2022 £
Cost	133,520	133,520
	<hr/> <hr/>	<hr/> <hr/>

The investment property is held at market value paid when the property was purchased in May 2015. During the previous year the Trustees took professional advice that indicated the current value had not moved materially from the 2015 value so they consider that the current values are not materially different to the values disclosed above.

12. Debtors

	2023 £	2022 £
Grants receivable	92,885	14,353
Other debtors	6,890	3,922
Prepayments	4,221	4,420
	<hr/>	<hr/>
	103,996	22,695
	<hr/> <hr/>	<hr/> <hr/>

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

13. Creditors: amounts falling due within one year

	2023	2022
	£	£
Other loans	14,175	16,473
Trade creditors	16,017	10,882
Other taxes and social security costs	10,768	10,109
Pension	5,135	-
Other creditors	660	566
Accruals	8,728	17,240
Deferred income	9,179	6,439
	<hr/>	<hr/>
	64,662	61,709
	<hr/> <hr/>	<hr/> <hr/>

Creditors: amounts falling due after more than one year

	2023	2022
	£	£
Other loans	261,175	274,129
	<hr/>	<hr/>
	261,175	274,129
	<hr/> <hr/>	<hr/> <hr/>

Deferred income

	2023	2022
	£	£
Balance at 31 March 2021	6,439	4,604
Released to Statement of Financial Activities	(6,439)	(4,604)
Amounts received and deferred during the year	9,179	6,439
	<hr/>	<hr/>
	9,179	6,439
	<hr/> <hr/>	<hr/> <hr/>

VOLUNTEER CENTRE EDINBURGH
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2023

14. Loans and secured debts

The following secured debts are included within creditors and are due for repayment as shown:-

	2023	2022
	£	£
Amounts repayable		
In one year or less	14,175	16,473
In more than one year but not more than two years	15,390	17,512
In more than two years but not more than five years	54,546	57,805
More than 5 years	191,239	198,812
	<hr/>	<hr/>
	275,350	290,602
	<hr/> <hr/>	<hr/> <hr/>

The lender holds a standard security over the property owned by the charity.

15. Analysis of Net Assets between Funds

Fund balances at 31 March 2023 as represented by:	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	-	369,256	-	369,526
Investment property	-	133,520	-	133,520
Current assets	287,208	1,000	45,715	333,923
Current liabilities	(50,487)	(14,175)	-	(64,662)
Long term liabilities	-	(261,175)	-	(261,175)
	<hr/>	<hr/>	<hr/>	<hr/>
	236,721	228,426	45,715	510,862
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Fund balances at 31 March 2022 as represented by:	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	-	378,873	-	378,873
Investment property	-	133,520	-	133,520
Current assets	248,609	1,000	28,895	278,504
Current liabilities	(45,236)	(16,473)	-	(61,709)
Long term liabilities	-	(274,129)	-	(274,129)
	<hr/>	<hr/>	<hr/>	<hr/>
	203,373	222,791	28,895	455,059
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

16. Movement in funds	At 1 April 2022 £	Income £	Expenditure £	Transfers	At 31 March 2023 £
Restricted funds					
WAVE	2,473	-	-	-	2,473
CEC – TSI Core grant	-	70,907	(70,907)	-	-
NHS Lothian REH	-	100,000	(100,000)	-	-
ELHF/Climate Challenge	-	4,998	(4,998)	-	-
CEC – Equality & Rights Network	2,000	40,000	(40,000)	-	2,000
CEC Employability Third Party	-	73,224	(73,224)	-	-
CEC – Edinburgh Health & Social Care	-	85,474	(85,474)	-	-
CEC – HSCP Firrhill & SSC	-	46,389	(46,389)	-	-
CEC – Youth Employability	-	65,807	(49,355)	-	16,452
NHS Lothian CTV	23,160	55,138	(64,513)	-	13,785
Association of Ukrainians in Great Britain	-	21,664	(15,935)	-	5,729
CEC – Summer Excursions	-	20,000	(20,000)	-	-
SG – Ukraine Support	-	33,525	(33,525)	-	-
Various small	1,262	6,241	(2,227)	-	5,276
	28,895	623,367	(606,547)	-	45,715
Unrestricted funds					
General funds	203,373	254,746	(178,862)	(42,536)	236,721
Designated funds					
Fixed assets	221,791	-	(36,901)	42,536	227,426
Various small funds	1,000	-	-	-	1,000
	426,164	254,746	(215,763)	-	465,147
Total funds	455,059	878,113	(822,310)	-	510,862

Purposes of general funds

General funds

Unrestricted funds, which comprise the general funds, are expendable at the discretion of the directors, in furtherance of the objects of the company.

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

16. Movement in funds (cont.)

Purposes of Designated Funds

Fixed assets

A designated fund has been set up to represent the balance of fixed assets including investment property, after adjusting for outstanding loans in relation to the property acquisition, from which depreciation and loan interest will be charged.

Roof and building repairs fund has been designated for repairs to the property's roof and gable end completed in 2021/22. **Various small** funds includes amounts designated for **Final event costs** - This is the remaining fee for delivery of an event; **IT** - set up of Office365 and **Maintenance** - This is the cost of general maintenance and for a boiler replacement

Purposes of Restricted Funds

WAVE

Donation towards "WAVE", a pre-volunteering course for young people who are day-in or out-patients at the Royal Edinburgh Hospital Young People's Unit.

CEC – TSI Core grant

Contribution towards a range of functions around implementing Edinburgh's City Volunteering Strategy and supporting a flourishing Third Sector with volunteering at its core. Supporting Volunteer Involving Organisations to build capacity to manage and support volunteers.

NHS Lothian REH

Funding was received to improve the health and wellbeing of patients at the Royal Edinburgh Hospital through active involvement in volunteering and improving the hospital environment by involving the wider community in the hospital as volunteers.

ELHF/NHS Charities together

To work with TSI partners to deliver Community Taskforce Volunteers programme across Edinburgh and East and West Lothian.

ELHF/Climate Challenge

Grant for REH Repair and recovery Project

Digital Boost Development

To fund improvements in digital capacity.

CEC – Equality & Rights Network

To run an Equality and Rights Network to enable individuals, groups and communities of interest to work in partnership with public services to advance equality, promote human rights and to tackle inequality and poverty.

CEC Employability Third Party

Voluntary Work Coaches to support individuals into volunteering as part of their employability journey. The service also works with Volunteer Involving Organisations and Joined Up 4 Jobs partners.

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

16. Movement in funds (cont.)

CEC – Firrhill & SSC

To organise volunteering or pre-volunteering activity for residents at Firrhill and St Stephen's Court, enabling a more fulfilling life in the community, maximising connections, opportunities and independence.

CEC – Edinburgh Health & Social Care Partnership

To provide support into volunteering for people with a range of support needs, and to develop the capacity of referrers and VIOs in supporting people into volunteering.

CEC – Youth Employability

Bespoke volunteering for young people with complex mental illness and associated personal barriers to address personal and employability aspirations.

Capital City Partnership – Supporting Workplace Equality

Funding received for employability and volunteering support for women who are returning to work after a period of absence.

NHS Lothian CTV

Funding received for the Community Taskforce Volunteers programme that provides short-term, practical, volunteer-delivered support to individuals in the community who do not have familial, statutory or third sector support.

Association of Ukrainians in Great Britain

Towards employment of a staff member, employed by Volunteer Edinburgh and based at AUGB Edinburgh, to help run the Community Centre and provide support for displaced Ukrainians.

CEC Summer Holiday Food & Childcare programme

To provide a range of activities and opportunities for children age 5-14 from low income families.

Scottish Government – Ukraine Support

Ukraine displaced persons support

Various small

Includes **ELREC** grant and **Edinburgh & Lothian Trust Fund** – These are grants to buy household items for clients; **Enliven Edinburgh Wellbeing Pact** - for Health & Wellbeing team and activities at Firrhill & St Stephen Court; **Befriending Networks Social & Loneliness Winter Fund** - for Royal Edinburgh Hospital and **Volunteering Matters** – To improve the outdoor space at the Royal Edinburgh Hospital and at Firrhill and St Stephen's Court supported accommodation.

Souter Trust for CTV

Funding received towards the Community Taskforce Volunteers Project.

VOLUNTEER CENTRE EDINBURGH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

16. Movement in funds (cont.)

	At 1 April 2021 £	Income £	Expenditure £	Transfers	At 31 March 2022 £
Restricted funds					
WAVE	2,698	-	(225)	-	2,473
CEC – TSI Core grant	-	70,907	(70,907)	-	-
NHS Lothian REH	-	100,000	(100,000)	-	-
ELHF/NHS Charities Together	-	25,000	(25,000)	-	-
Digital Boost Development	-	5,663	(5,663)	-	-
CEC – Equality & Rights Network	2,000	45,000	(45,000)	-	2,000
CEC Employability Third Party	1,880	72,520	(74,400)	-	-
CEC – Edinburgh Health & Social Care	-	79,593	(79,593)	-	-
CEC – HSCP Firrhill & SSC	-	43,197	(43,197)	-	-
Capital City Partnership – Supporting Workplace Equality	-	15,500	(15,500)	-	-
NHS Lothian CTV	-	64,513	(41,353)	-	23,160
Various small	-	1,862	(600)	-	1,262
Souter for CTV	2,000	-	(2,000)	-	-
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	8,578	523,755	(503,438)	-	28,895
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Unrestricted funds					
General funds	172,224	197,714	(110,332)	(56,233)	203,373
Designated funds					
Fixed assets	214,849	-	(32,367)	39,309	221,791
Roof & Building Repairs	41,500	-	(59,052)	17,552	-
Various small funds	13,127	1,000	(12,499)	(628)	1,000
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	441,700	198,714	(214,250)	-	426,164
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Total funds	450,278	722,469	(717,688)	-	455,059
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17. Related party transactions

No one individual had control of the charity during the year.

In 2018 a loan of £353,000 was provided to the charity by two private individuals repayable over 17 years with an interest rate of 4% over Bank of England Base Rate. The loan is secured with a standard security over the charity's premises at 222 Leith Walk, Edinburgh, EH6 5EQ. At 31 March 2023 £275,350 remains outstanding. The private individuals, Mr John Macleod and Mrs Aileen Macleod, are the sister and brother-in-law of the charity's Chief Executive Paul Wilson.

VOLUNTEER CENTRE EDINBURGH
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2023

18. Cash flow statement – analysis change in net funds

	At 1 April 2022 £	Cash flow £	At 31 March 2023 £
Cash in hand and at bank	255,809	25,882	229,927
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Net funds	255,809	25,882	229,927
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19. Capital commitments

At the balance sheet date the charity had no capital commitments in either the current or previous years.