

Weekly Volunteering **Hot List**

Week Beginning 18/02/2019

Urgent and new volunteer requests.

Activities Group Leader

[Autism Initiatives Scotland](#)

Planning and arranging a set time for this group and providing consistent classes. Planning content and organizing structure of the group. This can include mapping out 4 week content for the group, sourcing different materials (this will be funded for) and creating 'projects' and aims for people to work towards. The main objective is to have fun and support these individuals to learn new skills and try new experiences.

Contact: Kelly Henderson 07823 415 626

kelly.henderson@aiscotland.org.uk

Events Support Assistant

[RSPB Scotland](#)

We're looking for someone who is extremely organised to help us recruit and support a team of volunteers for the RSPB's Wild Day Out event on Saturday 13 April and our attendance at the Royal Highland Show from Thursday 20 – Sunday 23 June 2019. Tasks include: Promote the event volunteer role, Review applications, meet with and recruit new volunteers, Become the main point of contact for event volunteers, Provide information about the events, Compile t-shirts, make volunteer badges.

Contact: Kirsty Chalmers 0131 317 4100

kirst.chalmers@rspb.org.uk

Collections Assistant - Costume

[City of Edinburgh Council Museums & Galleries](#)

The purpose of the role is to assist with the Museums Galleries Scotland-funded dressed for Success project, which will see 2,000 items of costume moved to new and improved storage. Volunteer Collections Assistants will work as part of a team alongside staff at the Museum Collections Centre. Tasks will include condition-checking costume, repacking items and updating object records. For more information please visit www.edinburghmuseums.org.uk/engage/volunteering

Contact: Ria Sloan 0131 529 4143

ria.sloan@edinburgh.gov.uk

Digital Marketing Assistant

[City of Edinburgh Council Museums & Galleries](#)

Create event listings for the learning and events programme; Contribute content for social media posts about the learning and events programme; Provide administrative support to the Learning and Programmes Manager; Any other required responsibilities related to the role, as agreed between the volunteer and supervisor.

Contact: Ria Sloan 0131 529 4143

ria.sloan@edinburgh.gov.uk

Writing Class Mentor

[Super Power Agency](#)

The Super Power Agency is a creative writing and mentoring programme based in Leith that aims to improve levels of literacy, self-esteem and fosters aspirations among under-resourced 8-18 year olds. Volunteers will work with small groups of pupils to develop their writing skills through workshops, providing a supportive and encouraging presence that will help to keep pupils focused on the task at hand.

Contact: Gerald Richards 07340 377 970

volunteers@superpoweragency.com

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Trustee

[Miss Agnes H Hunter's Trust](#)

The Agnes Hunter Trust is looking to recruit 2 new Trustees to join the current Board, replacing 2 retiring members. In a voluntary capacity, these Trustees will attend all Board meetings in Edinburgh (typically 4-5 per year) and serve for a 5-year term, renewable for 3 years. This is an exciting opportunity for candidates to assist in the progression of the Trust and the grant award process, and the Board is keen to develop its diverse representation.

Contact: Sarah Wright 0131 538 5496

s.wright@agneshunter.org.uk

Book-keeper

[The Scottish Blind Golf Society](#)

The Book-keeper shall administer all financial matters of the Society as detailed in the Constitution and Code of Conduct and report to the Treasurer of the Executive Committee as required. All funds raised by or on behalf of the Society shall be applied to further the objectives of the Society and for no other purpose. The Book-keeper shall keep proper accounting records and prepare accounts annually and at such intervals as the Executive Committee shall direct.

Contact: Gill Lowther 0131 225 0630

gill.lowther@hotmail.com

Learning Centre Drop-In Volunteer

[Bethany Christian Trust \(Head Office\)](#)

The Job and Volunteering Drop In aims to help people write a CV and look into volunteering and course opportunities. It also seeks to create a friendly atmosphere for social interaction. A volunteer's duties include: Welcoming and engaging with people, Supporting and encouraging individuals in their learning, Encouraging social interaction in group over snack lunch, Helping with set up and tidy up.

Contact: Edith Bovo 0131 561 8965

volunteers@bethanychristiantrust.com

Marketing Assistant

[Saheliya](#)

We are looking for a volunteer to help us with Marketing related tasks such as updating social media and website, creating/updating material eg posters and leaflets, and putting together contact lists.

Contact: Mira Tapaninen 0131 556 9302

info@saheliya.co.uk

Social Media and Communication Lead

[Creative Philanthropy](#)

A resourceful individual required to lead a Social Media campaign to raise funds for laptops for students in a school in Africa. Laptops will help students get online, seek jobs, create start-ups which is not possible without connectivity. You will get a certificate of appreciation for your work

Contact: Volunteer Edinburgh 0131 225 0630

admin@volunteeredinburgh.org.uk

Befriender

[The Royal Air Forces Association](#)

A Befriender carries out visits to and keeps in touch with members of the RAF family on behalf of the RAF Association. Befrienders exist to provide companionship and outcome focused support to a beneficiary and to ensure that they remain part of the community.

Contact: Donna Hutchinson 07827 910 904

donna.hutchinson@rafa.org.uk

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Treasurer

[Link Up Women's Support Centre \(Edinburgh\)](#)

We are looking for a treasurer to help support the financial affairs of the organisation and ensure they are legal, constitutional and within accepted accounting practice. The treasurer shall help ensure that proper records are kept and effective financial procedures are in place.

Contact: Margaret-Anne MacArthur 07497 935176

margaret-anne@link-upsupport.co.uk

Thinking about volunteering? Concerned that your health, disability or past offences may be a barrier? Considering helping a client into volunteering but not sure how to go about it? If you have answered yes to any of these questions then why not contact Sarah from our Health and Wellbeing Team.

Sarah Cleary - Health and Wellbeing Services Manager

Tel: 0131 561 8307 Email: sarah.cleary@volunteeredinburgh.org.uk



**volunteer
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