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# Lead Volunteer

Reference code: VO15544

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Opening & closing the shop. Daily admin & accountancy tasks. Monitoring performance & training the team. Understanding sales figures & targets.

## About Oxfam Shop, Nicolson St

Oxfam is a Charity, it raises money in various ways but most commonly through its High Street Shops. The money the shops raise helps to overcome poverty and suffering in the world.

## Experience Required

Honesty, reliability, and commitment. Hard working and a willingness to learn. Able to work well in a team. No experience is required, all we ask is you are over 18 due to the nature of the role.

## Training Details

Training provided.

## Location/Travel Details

Oxfam is located at 120/122 Nicolson Street, Edinburgh

## Expenses

Transport expenses will be covered - please retain your train or bus ticket Lunch will be covered if a full day is worked.

## Accessibility Details

- Support Workers Welcome
- Happy to have a conversation about volunteer's needs
- Smart technology (eg tablets)

## Work Type

Charity Shops / Retail

## Cause

Anti poverty work

## Flexibility & Commitment

Flexible

We ask for a minimum of 4 hour a week

## Available Times

|     | mon | tue | wed | thu | fri | sat | sun |
|-----|-----|-----|-----|-----|-----|-----|-----|
| am  | ●   | ●   | ●   | ●   | ●   | ●   | ●   |
| pm  | ●   | ●   | ●   | ●   | ●   | ●   | ●   |
| eve |     |     |     |     |     |     |     |

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## Contact Details

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