



Advice Worker

Reference code: VO14942

The Community One Stop Shop supports the residents of West Edinburgh and helps alleviate the effects of poverty. We work with families and individuals in crisis. We are looking for an experienced advice worker to help support our clients at our outreach service. Responsibilities include - Supporting and advising clients on a range of issues primarily; benefits and welfare issues, income maximisation, rights and entitlement. -Working with clients to maximise their income

About Community One Stop Shop

To provide advocacy and advice to local residents in an area of high deprivation and hardship. We support local people to take control of their finances and help maximise their income. We offer various services from our office including rent arrear surgery, police surgery, employability support and we recently launched our foodbank.

Experience Required

Experienced advice worker, knowledge of current benefit system. Up to date on legislation regarding benefits and entitlement.

Training Details

Induction training and work shadowing of existing volunteers

Flexibility & Commitment

Flexible

3 hours per week

Location/Travel Details

The work will take place at the Community Flat, Dynsyre House, Edinburgh. Close to bus routes and venue has parking.

Expenses

No expenses

Accessibility Details

- Disabled parking

Work Type

Minimum Age

Contact Details

Tel: 01314436223

Email: carol_swan2002@yahoo.co.uk

Available Times

	mon	tue	wed	thu	fri	sat	sun
am			●				
pm			●				
eve							