



Resources for Trustees

OSCR – Office of the Scottish Charity Regulator

For general enquiries you can contact OSCR by:

Telephone

There is a comprehensive range of guidance and support available on our website. If you would like to talk to one of the team at OSCR about the legislation or about applying for charitable status, we are available between 08:30 and 16:30, Monday to Friday. Our telephone number is 01382 220446.

E-mail

OSCR is committed to helping charities comply with the legislation and there is a range of guidance and support available on this website. However, if you are unable to find an answer to your question please e-mail us at info@oscr.org.uk. We will respond to your e-mail within fifteen working days.

In writing

Please write to us at:

Office of the Scottish Charity Regulator (OSCR)
2nd Floor
Quadrant House
9 Riverside Drive
Dundee
DD1 4NY

SCVO – Scottish Council for Voluntary Organisations

Are you setting up or already running a Charity or Community Group?

Do you need help with...

Getting Started?

Good Practice?

Managing People, funding and finance?

Not sure where to start?

call **0800 169 0022** if we can't help we know someone who can.

Hours: Mon- Fri 10am – 4pm

email: enquiries@scvo.org.uk

web: www.scvo.org.uk

More useful websites with resources

<http://www.scvo.org.uk/scvo/Home/Home.aspx>

the Scottish Council for Voluntary Organisations supports voluntary sector organisations across Scotland and aims to be the national voice to represent the sector. It provides a wealth of resources supporting legal advice, policy work, training and governance.

<http://www.oscr.org.uk/>

The Office of the Scottish Charity Regulator is the regulatory body for the charitable sector of Scotland. As a Trustee, your organisation will be registered with OSCR and you can use them as a resource to support you in your roles and responsibilities. They have excellent resources and publications.

<http://www.scvo.org.uk/governance/BeATrustee/TrusteeOpportunities.aspx> and
www.scvo.org.uk/governance/Home/Home.aspx

This is the specific site for governance for SCVO with lots of guidance and resources, it also holds the Trustee Opportunities Database that highlights all the Trustee vacancies across Scotland.

<http://www.ncvo-vol.org.uk/governanceandleadership.asp>

A fantastic resource from the National Council for Voluntary Organisations in England and Wales, lots of transferable resources such as toolkits and good practice documents to support you and your organisation in effective governance.

<http://www.scvo.org.uk/governance/GovernanceHome/Resources.aspx>

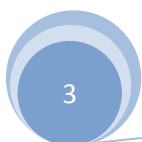
This useful online tool is a learning resource for any Trustee. Split into 12 modules, Trustees can register for free and complete lessons in their own time covering all aspects of Trusteeship

www.trusteenetworks.org.uk

The Charity Trustee Network is a network to help Trustees to access help, support, and advice by sharing knowledge and experience with each other.

<http://www.volunteeredinburgh.org.uk/getonboard/default.htm>

Volunteer Centre Edinburgh's own site devoted to Management Committees. GOBiE is a partnership run project with EVOC and aims to help support Management Boards and recruiting and supporting new Trustees.



www.icsa.org.uk

ICAS offers free guidance notes and model documents covering items such as job descriptions, standardised letters and other aspects of good practice.

www.evoc.org.uk

Edinburgh Voluntary Organisations Council provides a range of support, guidance and training for voluntary and community organisations.

www.charity-commission.gov.uk

The England and Wales equivalent to OSCr, is still very useful and has a huge amount of resources and good practice that are helpful, irrelevant of Charity Law. NB: We would recommend using this site for good practice and not for checking legality issues which should be directed to OSCr instead.

www.trusteenet.org.uk

A fantastic resource for Trustees, well worth signing up for the newsletters. Has a recruitment facility, lots of resources and is regularly updated. Also includes the online trustee learning facility

www.sandy-a.co.uk

This is a brilliant resource that provides legal updates on everything to do with Charity and Company law (if you are also a company limited by guarantee) this is a must for anyone involved in governance. NB: the charity law is only applicable to England and Wales, Company Law is the same.

<http://www.thirdsector.co.uk/Channels/Governance/>

We recommend that Trustees sign up for the free newsletter from the Third Sector governance section. It covers the whole of the UK and is a really vital news source, there are often some interesting cautionary tales!

To specifically help with the recruitment of Trustees

www.trusteenetwork.org.uk/jobs-search

The Trustee Networks vacancies list for Trustees. Requires registration to the network but it is free!

www.cfdg.org.uk/cfdg/treasurer.asp

The Charity Finance Directors' Group. This is a free service to register your Treasurer vacancies.

www.cemvo.org.uk/scotland/index.asp

Council of Ethnic Minority Voluntary Organisations, help to support the strengthening of voluntary organisations in modernising systems, structures and processes. May be able to offer links, support and advertising of vacancies.

www.elrec.org.uk

Edinburgh Lothian Racial Equalities Council, has a newsletter that supports advertisements and has a volunteer section.

<http://www.reach-online.org.uk/pages/reachinarea/scotland.html>

Reach Scotland matches volunteers to the organisations that match their skills.

<http://www.cfappointments.com/home.asp>

Recruitment tool for the charitable sector, aims to find Trustees for charities

If you work in the voluntary and community sector, the publications [Charity Times \(www.charitytimes.com\)](http://www.charitytimes.com) and [Third Sector Magazine \(www.thirdsector.co.uk\)](http://www.thirdsector.co.uk) both contain trustee vacancies. Vacancies are also placed on 'Governance' magazine's website at www.charitygovernance.co.uk/vacancies

www.sbcscot.com/

Scottish Business in the Community can be used to publicise events, it also provides employer supported volunteering opportunities and a senior executive programme. It is worth looking at their membership list to see which organisations and businesses are engaged with community programmes.